City of Sunny Isles Beach
Code Compliance Department

18070 Collins Avenue, 3rd Floor Sunny Isles Beach, Florida 33160
Phone: (305) 792-1705 Fax: (305) 792-1569

Public Beach/Park Events Permit Application
(Chapter 201-5G. Rule19(a) - Parks & Recreation Areas)
Must be Submitted at Least Sixty (60) Business Days Prior to Date of Event as per Code 233-2(A)

$15.00 Fee for Revised Permit Approvals

1 to 25 people –$250.00 (Application + Cleaning Inspection Fee)
$ 350.00 Cleanup Deposit Fee (Refundable after cleaning inspection)

From 26 Up to 100 people –$650.00 (Application + Cleaning Inspection Fee)
$350.00 Cleanup Deposit Fee (Refundable after cleaning inspection)

From 101 Up to 499 people –$1,650.00 (Application + Cleaning Inspection Fee)
$450.00 Cleanup Deposit Fee (Refundable after cleaning inspection)

From 500 people and above –$3,150.00 (Application + Cleaning Inspection Fee)
$500.00 Cleanup Deposit Fee (Refundable after cleaning inspection)

EVENTS AT THE PIER - $500.00 Rental Fee – TWO events a month allowed (Including Weddings)
Maximum allotted time for cleaning/set up/break down - 8 hours
Allowed: Chairs, Runner, Arch, Table, Floral Arrangements & Unamplified Music
Allowed with Permit: Tents, Arch or Flooring, Catering, Amplified Music, Generators
CITY MAY RESCIND ANY APPROVED APPLICATION DUE TO WEATHER CONDITIONS

Premise Type (check one): Residential ◯ Commercial ◯

Applicant _____

Address of Event _____ City _____ State _____ Zip _____

Phone# _____ Fax# _____ E-mail: _____

Property Owner/Corp _____

Address of Event _____ City _____ State _____ Zip _____

Phone# _____ Fax# _____ E-mail: _____

Event Manager/Supervisor: _____

Address of Event _____

Phone# _____ Fax# _____ E-mail: _____

Emergency Contact: _____ Phone# _____ Fax# _____ E-mail: _____

Address _____ City _____ State _____ Zip _____

Description of Event in Detail: _____

Date of Event: _____ Number of Guests: _____
Hours of Event: _____
Event setup time: _____ Event break down completed time: _____
What items, exactly, will be placed on the beach? (chairs and what else?) _____

Is there anything requiring electricity or water? Or generator? If so, how will that be handled? _____

PERMIT REQUIRED

Tent: _____ Stage: _____ Catering: _____
Amplified Music/Broadcast: _____ Flooring: _____ Generators: _____

REQUIRED WITH APPLICATION

Liability Insurance ☐ Hold Harmless ☐ Copy of Contract ☐ Sketch of event area ☐

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OFFICE USE ONLY: No. of Police Officers needed: _____ No. of Lifeguards needed: _____

THIS APPLICATION DOES NOT APPROVE USES UNAUTHORIZED BY CITY CODE

Affidavit of Applicant

This application is for the event as described herein and that event for which a permit is hereby requested does not constitute a threat to public safety; constitute a danger or impediment to the normal flow of traffic; or constitute a potential disturbance of the peace and quiet of the persons outside the premises where the event is located. Furthermore, I understand that any permit that may be granted based on this application is subject to enforcement under the City Code of Ordinances and must be surrendered upon demand to the Code Compliance Department and/or Sunny Isles Beach Police Dept. I also understand that, based on the description of my event, I may be required to have Lifeguards or Police Officers presence, at an additional cost.

Notarized Signature of Applicant		**Notarized Signature of Property Owner**	
⌦ Signature of Applicant		⌦ Signature of Property Owner	
Date		Date	
Subscribed and Sworn before me this _____day of_____ (year) _____ by_____. Check one: ☐ Personally Known ☐ Produced Identification Type of Identification (if any) _____		Subscribed and Sworn before me this _____day of_____ (year) _____ by_____ Check one: ☐ Personally Known ☐ Produced Identification Type of Identification (if any) _____	
Notary Public _____ My Commission Expires	Notary Stamp	Notary Public _____ My Commission Expires	Notary Stamp